

# **NURSING ASSISTANT ADVISORY BOARD**

## **MINUTES OF MEETING**

### **OPEN SESSION**

**October 23, 2012**

**The Open Session of the Nursing Assistant Advisory Board was called to order at 10:30 a.m. on the above date in the Beck Conference Room, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.**

### **BOARD MEMBERS IN ATTENDANCE\***

**Michele Carignan**

**Teresa Chopoorian**

**David Jasinski**

**Irene Qi**

**Laurie Salum**

**Beverly St. Onge**

**\*One member participated via teleconference due to a medical disability**

## **BOARD MEMBERS NOT IN ATTENDANCE**

**None**

## **STAFF MEMBERS IN ATTENDANCE**

**Donna Valletta, Board Administrator**

**Lori Keough, Director of Nurse Registration & Education, Board of Nursing**

**Jennifer Sternick, Senior Legal Counsel**

## **OTHERS IN ATTENDANCE**

**None**

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#### **1. ESTABLISHMENT OF A QUORUM**

**Donna Valletta called the meeting to order at 10:30 a.m. A quorum was established at this time.**

#### **2. REVIEW OF MINUTES OF OPEN SESSION OF September 11, 2012**

**Donna Valletta presented the Minutes of the Open Session of September 11, 2012. On motion of Michele Carignan, seconded by Laurie Salum, it was unanimously voted to accept the minutes as presented.**

### **3. ADJOURNMENT TO EXECUTIVE SESSION**

**It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct.**

### **4. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS**

### **5. BOARD ADMINISTRATOR'S REPORT**

**Donna Valletta advised that Pearson VUE/NACES inspected the Nursing Assistant Clinical Laboratories at Warwick, Newport and Lincoln, In addition, Pearson VUE/NACES conducted training sessions on October 15, 2012 for Nursing Assistant Evaluators, of which 11 evaluators attended and 1 was absent; and on October 16,**

**2012, for Nursing Assistant Training Program Coordinators and Instructors, of which 24 Nursing Assistant Training Programs were represented and 43 individuals attended. Donna Valletta will share detailed feedback when information has been summarized and becomes available.**

**Donna Valletta distributed the following document produced by Pearson VUE:**

**Quarterly Training Program Reports, for exams administered from July 1, 2012 through September 30, 2012**

## **6. DIRECTOR'S REPORT**

**Lori Keough discussed the Department's outreach process and efforts to recruit for the Nursing Assistant Advisory Board vacancies, which include two Registered Nurses, a Practical Nurse, a Nursing Assistant and a Public Member.**

**Ms. Keough advised members of the Department's plan to review, evaluate and propose modifications to the Nursing Assistant Rules and Regulations in an effort to address a variety of concerns/recommendations that have been brought to staff's attention. When the process is established, the board will be informed accordingly.**

**Ms. Keough and Attorney Jennifer Sternick informed the board of the Department's process to assess the high volume of Nursing Assistant cases received by the Complaint Unit.**

## **7. ADJOURNMENT**

**A motion to adjourn was made by Beverly St. Onge and seconded by Michele Carignan. It was unanimously voted to adjourn at 12:11 p.m.**

**Respectfully submitted,**

**Donna Valletta**

**Board Administrator**

**Health Professions Regulation**